



SJRS Virtual Learning Option While In-Person School Is in Session

The administration, faculty and staff at SJRS has worked very hard this summer to plan and provide options for our families for the upcoming school year. SJRS is pleased to share with you a virtual learning option for the 20/21 school year. The virtual learning option consists of pre-recorded instruction and independent assignments. This learning option is available to any student and is also available when a student must quarantine, but are healthy enough to participate. All parents are encouraged to keep their children at home until they are completely recovered. For the full details of our plan, please visit our website. Our plan will be updated based on new information from local, state, and federal guidelines.

SJRS Options for 20-21

All SJRS families: Please be sure your child has Internet access in case we need to move to full online instruction at any point of the school year.

Option 1: 100% In-Person Instruction: Your child can attend school in person using the social distancing and personal protective equipment enhancements made by SJRS.

Option 2: 100% Online Instruction working independently through SJRS Virtual Learning. We are offering this Option 2 because we do recognize students who have underlying health concerns, family members in high-risk groups or families who are uncomfortable physically attending school may choose the option of continuing distance learning. It is important to us to provide a way to keep each student connected and part of our faith-filled school community. We will accomplish this through a Virtual Learning Program.

Your child can attend school remotely through SJRS Virtual Learning at his/her own pace throughout the day, with work required to be completed each day. Grading will be the same as if you chose Option 1. The instruction will be prerecorded. Attendance and grading expectations will be the same for both the in person and virtual learning options. Students will have 48 hours to complete assignments. There will be no instruction taking place the first two days of school. You will have the opportunity to connect to your child's classes and make sure everything is working properly. Teachers will be available through email, office phone and scheduled virtual meetings.

Who Can Participate: Available to any student who is unable to attend school for an extended period of time (for example, self-quarantine, exposure to COVID, positive COVID test result, underlying medical condition, uncomfortable physically attending school during the pandemic). If a student who has selected the in-person learning environment needs to stay home because they or someone in their family have been exposed to COVID, they can immediately join virtual learning. You would just need to contact your child's teacher and the office to let them know. Your child can return to in-person learning after following the return to school protocol after exposure.

Students who are participating in the Virtual Learning Program for a reason other than illness related to COVID or quarantine will need to remain in the program until contacting the school. A student that chooses our virtual instruction versus in-person instruction as their daily education will remain in the family chosen option until the designated period to switch to the other option. Students are not permitted to switch until the end of the month. For

instance, if a student begins the school year in the virtual program, the first time the student could return to in-person instruction would be the Monday of the start of the next month. At this point, the student could transfer to in-person learning. However, the student will then be expected to continue with the in-person option for the remainder of the year.

Can I transition between the programs? Guidelines suggest that students may have difficulty transitioning between school settings due to the ever-changing school environment and experience. As such, a student will be permitted to change their instructional status once during the school year to minimize this difficulty for the child. (This option can be selected on a monthly basis) This will help support the social/emotional well-being of the student. (If there are circumstances that require a second change, we will work with the family as best as we can).

What will be Expected: Virtual learning for the 2020-2021 school year will be different from the program offered in the Spring 2020. It will be more rigorous and will include all subjects including our specialist classes. Parents are required to be partners with the teachers in school by providing a commitment of time to oversee their child during virtual learning.

What will be Needed: Parents must agree to the Acceptable Use Policy as found in the Parent/Student Handbook. A solid internet connection along with your own device is recommended to avoid possible interruptions in video. Virtual students will receive text/workbook resources prior to the start of the school year. Students will need to have an appropriate learning space for their daily educational needs.

How can I ensure that I am getting the latest information and updates from school? We encourage all families to be alert to the updates from OptionC as phone calls, text messages and email. Also be sure to check our social media pages- Facebook, Instagram and Twitter to keep in contact with us. Also, all information will continue to be updated on our school website.

What will the Virtual Learning Program entail: Virtual Learning for 2020-2021 school year will be a high-quality education program aligning to our faith-based curriculum and allowing for an easy transition back to in-person instruction for students. Students will need to check in to their teacher's google classroom via Google Classroom every day for attendance. Students participating in the Virtual Learning Program will be held to the same academic and behavior expectations as the students present in the school building.

K-8 Virtual Learning Instruction Basics

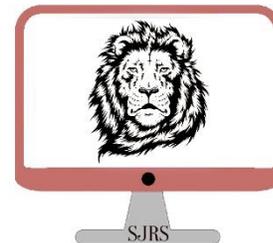
- Check in to Google Classroom Learning Management System to see the work for the day. Families choosing the virtual option will be required to have devices at home as well as internet access throughout the day. Students will access instructional links through a school-issued Google account. Students will also be given login and passwords for Dreambox, Stemscopes, etc. Each student will engage daily in their education through virtual learning. Students will view recorded lessons for instruction of new material that may include a short video of the teacher, a power point presentation, other type of video clip, etc. (10-20 minutes). They will also be given additional resources that will help reinforce the skill they are learning. Virtual learning will include independent practice that

has the students submitting work after the students have answered questions, problems, etc.

- If your child cannot participate a note will be required just as if they were in school. Attendance will be kept. The procedure for reporting your child's absence will be the same whether they are virtual or in-person. Parents/guardians should call the school office (570-668-2757) between the hours of 7:30 and 8:15 to report an absence or to notify us of an appointment. Teachers should also be sent an email (preferably 24 hours before a student will not be in class due to a doctor's appointment).
- Students will be assessed and graded in the same way as if they were in school. Content and assignments will be the same for all students.
- Students will engage in instruction in subjects taught by the classroom teacher throughout the day. Students will also engage in various types of lessons from the special area teachers.
- Be sure to complete and submit all assignments.
- Use a dedicated appropriate workspace.
- Must maintain acceptable school behavior consistent with the student handbook.
- Parents will monitor the student during instruction and oversee completion of work.
- Students do not have to be dressed in the SJRS uniform if participating in virtual learning, but appropriate clothing must be worn (ex. no pajamas).
- In-class lessons will be recorded and posted to google classroom for viewing by 4pm each day.
- Contact the teacher with questions or concerns through email, office phone or scheduled virtual meetings.
- Privacy is of the utmost concern for our teachers and students. During the pre-recorded instruction lessons, the camera will remain focused on the front of the classroom with the teacher and chalk/smart boards as the focus. Our teachers will focus the camera to avoid seeing the student's faces to the best of their ability. It is important to be aware that if a child moves throughout the room for any reason, they may become visible.
- The SJRS Acceptable Use Policy for Computing and Internet Access and School Handbook/Discipline policy applies virtually as well as at school. Appropriate disciplinary action will be in accordance with School Handbook policy. Students and parents must sign and return the signature page in order to be issued a school google account login and password.

Everyone in our school community is trying to do what is best for our children and our families. Our school staff and teachers are working to accommodate the many different scenarios families are facing. Providing the online option for students is just one way our school community can work together. This opportunity is a true example of our love for one another demonstrated by our patience and understanding.

Virtual Learning Responsibilities



Teacher Responsibilities:

1. Post their schedule on Google Classroom for all classes.
2. Teachers will record lessons.
3. Teachers will post the lessons in the Google Classroom by 4pm.
4. Attendance will be taken.
5. Schedules and assignments will be posted in Google Classroom.
6. Grading will be completed in Google Classroom and will align with OptionC
7. Teacher will post morning exercises, prayer, pledge and announcements in Google Classroom.

Student Responsibilities:

1. The student must complete the attendance check in each day.
2. Students MUST sign into their Google Classroom account.
3. The student MUST be dressed appropriately during any scheduled virtual meetings.
4. Rules of the classroom will apply for virtual classroom.
5. Conduct and effort will be assessed for virtual students on their report cards.

Parent Understandings/Responsibilities:

1. Parents will oversee the student who is accessing the virtual classroom. This is essential for attendance purposes.
2. Parents will monitor child's behaviors during instruction. (This includes not using cellphones or playing video games while in class.)
3. Parents will notify school/teacher when a child is absent.
4. Parents will check Google Classroom for assignments.
5. Parents will check grades weekly on OptionC to ensure students are caught up.
6. Parents will contact teachers when students are having technical issues, academic issues, etc.
7. Parents will ensure that students are handing in assignments on-line on their due dates.
8. Parents may NOT provide assistance on tests.

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